



Saltash Town Council

Konsel An Dre Essa



*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX*

*Telephone: 01752 844846
www.saltash.gov.uk*

9 January 2026

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 15th January 2026 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Please note if Councillors have any questions on the business to be transacted at this meeting the Clerk must be notified **no later than 12 noon the day before the meeting.**

Yours sincerely,

S Burrows
Town Clerk / RFO

To:

Essa	Tamar	Trematon
A Ashburn	S Gillies	G McCaw
R Bickford	M Johns	S Miller
J Brady	S Martin	B Samuels
R Bullock (Chairman)	P Nowlan	B Stoyel (Vice-Chairman)
L Mortimore	J Peggs	
P Samuels	J Suter	

Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting. b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Public Questions - A 15-minute period when members of the public may ask questions of the Town Council. (Pages 6 - 24)
Please note: Any member of the public requiring to put a question to the Town Council must do so by email or via The Guildhall no later than 12 noon the day before the meeting.

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.
5. To receive and approve the Minutes of the Full Town Council Meeting held on 4 December 2025 as a true and correct record. (Pages 25 - 38)
6. To receive and note the minutes of the following Committees and consider any recommendations:
 - a. Services held on 11 December 2025; (Pages 39 - 46)
 - b. Planning and Licensing held on 16 December 2025; (Pages 47 - 52)
 - c. Policy and Finance held on 13 January 2026. (Pages 53 - 101)
7. To receive the Chairman's report and consider any actions and associated expenditure. (Page 102)
8. To receive the Monthly Crime Figures and consider any actions. (Page 103)
9. To receive a report from Community Enterprises PL12 and consider any actions and associated expenditure.
10. To receive a report from Community Area Partnerships and consider any actions and associated expenditure.

11. To receive a report on behalf of Safer Saltash and consider any actions and associated expenditure.
12. To receive a report from Saltash Chamber of Commerce and consider any actions and associated expenditure.
13. To receive a report from Cornwall Councillors and consider any actions and associated expenditure. (Pages 104 - 108)
14. To receive an update on the future of the health care in Saltash and consider any actions and associated expenditure.
15. To consider Risk Management reports as may be received.
16. Finance:
 - a. To advise the receipts for November 2025; (Page 109)
 - b. To advise the payments for November 2025; (Pages 110 - 111)
 - c. To report urgent and essential works actioned by the Town Clerk under Financial Regulations;
 - d. To note that bank reconciliations up to 30 November 2025 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;
 - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
17. To receive the Town Council Schedule of Meetings for the year 2026/27 and consider any actions. (Pages 112 - 115)
18. To receive a report on the Deed of Variation of Saltash Heritage Centre and consider any actions. (Pages 116 - 127)
(Pursuant to FTC held on 11.01.24 minute nr. 303/24/25)
19. To receive an update on draft submissions for the Community Highways Improvement Programme and consider any actions and associated expenditure. (Pages 128 - 131)
(Pursuant to FTC held on 4.12.25 minute nr. 283/25/26)
20. To receive a report on the fifth round of Community Infrastructure Funding and

consider any actions and associated expenditure. (Pages 132 - 134)

21. To receive a report on St Piran's Day and consider any actions and associated expenditure. (Pages 135 - 137)
(Pursuant to FTC held on 4.12.25 minute nr. 277/25/26)
22. To receive a report on the Annual Town Meeting with Parishioners of Saltash and consider any actions and associated expenditure. (Pages 138 - 141)
23. To receive a report on Town Council attendance at events held in 2026 and consider any actions and associated expenditure. (Pages 142 - 143)
24. To receive a report on Cornwall Bus Travel Survey and consider any actions. (Pages 144 - 145)
25. To receive Town Team notes held on 12 January 2026 and consider any actions or associated expenditure. (Pages 146 - 150)
26. To receive a report on the monthly information sessions held at Oaklands Community Centre and consider any actions. (Page 151)
(Pursuant to FTC held on 4.09.25 minute nr. 192/25/26)
27. To receive a report on Meet Your Councillors sessions and consider any actions and associated expenditure. (Pages 152 - 153)
28. Meet your Councillors: The next scheduled meeting date Saturday 17 January, location to be confirmed.

29. Public Bodies (Admission to Meetings) Act 1960:

30. To consider any items referred from the main part of the agenda.
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

31. Public Bodies (Admission to Meetings) Act 1960:

32. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
33. Date of next meeting: Thursday 5 February 2026 at 7:00 p.m.

34. Common Seal:

I Move to Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.